

WORKSHEET FOR COUNSELORS

WRITING OPS

1. Presenting Problem

2. Observations: Objective & Subjective
person, her behavioral *my feelings about this*
our

3. Process Highlights
what happened, signif pts.

4. Objective overview of Process, Observations on the process.
what was accomplished, include summary
facilitation

5. Subjective response to session (responses, questions, observations, comments).
feelings, reaction to person &

6. Where to go from here:
-inventory of possibilities

